

Minutes of a Special Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on April 27, 2005 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.

A Special meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on April 27, 2005 at 5:15 p.m. in the Clark Memorial Library, 39 North ninth Street, Clarkdale, Arizona.

Board Members:

Chairperson George Benatz (absent)
Vice Chairperson Drake Meinke
Linda McDonough
Jerry Wombacher
Jesus Valdez

Staff: Administrative Assistant Charlotte Hawken

Others in attendance: No one.

CALL TO ORDER - Vice-Chairperson Meinke called the meeting to order at 5:17 p.m. and noted that Chairperson Benatz was absent.

PUBLIC COMMENT - None.

CONSIDERATION OF THE MINUTES -

Consideration of approval of the minutes of the regular meeting held on March 16, 2005.

Boardmember McDonough moved to approve the minutes, Boardmember Wombacher seconded and the motion passed unanimously.

REPORTS - None

DANCES - Consideration of the arrangements for the Heritage dances. The governing board of the Clarkdale Center has informed Administrative Assistant Hawken that they voted to take on the dance admissions.

Patricia Williams has stated that at this time she is willing to act as a volunteer to both groups in organizing and supervising the dances. She would make arrangements with the band, get door prizes and purchase decorations for the Center. She would purchase refreshments for the Conservancy. She would supervise the set-up and the dance itself for both groups. She would submit the respective receipts to each group for reimbursement.

Boardmember Wombacher moved to partner with the Clarkdale Heritage Center in sponsoring the Heritage Dances, with the Heritage Conservancy Board in charge of the refreshments and the Clarkdale Heritage Center in charge of the door admissions, and to make this arrangement

retroactive to January 1, 2005 and continuing until June 30, 2006. The Conservancy Board will turn over the proceeds of the door admissions of the three 2005 dances less one-half the cost of the postage and less the expense of the band. Boardmember Valdez seconded and the motion passed unanimously.

BUDGET - Budget planning for the remainder of the 2004-2005 year. Boardmember McDonough reviewed that the board already approved library-style shelving for the 27 historic ledgers of various sizes for approximately \$2100 plus shipping.

Boardmember McDonough moved to continue the National Trust annual membership for \$115 and to put the copies in the library. Boardmember Wombacher seconded and the motion passed unanimously.

Boardmember Wombacher moved to purchase these two units as archival shelving for approximately \$2100 plus shipping. Boardmember Valdez seconded and the motion passed unanimously.

Boardmember McDonough stated she had worked out five units of industrial-style shelving for the northwest archive room. Boardmember McDonough moved to purchase Ikea shelving for an approximate cost of \$550 plus tax and shipping for the northwest archive room. Boardmember Wombacher seconded and the motion passed unanimously.

Board members agreed that a POD would provide secure storage for town artifacts and that it would need to be placed on a concrete slab. They will do more research on this item.

ARCHIVAL STORAGE, SHELVING AND

ACCESSIONING - Consideration of the archival storage set-up for the town archives. Boardmember Valdez reported that the archive space still needs window grates sealant applied to the floor and securing of the main door. The grates could be removed to repair, prepare and paint the exterior of the windows in order to hasten the use of the rooms. He and Boardmember Wombacher patched the hole in the ceiling. The plumbing is okay now that the town crew has worked on it. He stated he plans to meet with Public works Manager Burroughs to assess the existing and needed electrical wiring. Vice-Chair Meinke stated he could clean any metal fixtures.

The board members noted their concern about members coming and going in the archive space and how to post unplanned quorums for purposes of the open meeting law.

LADIES LOUNGE – Consideration of requesting that the Ladies Lounge be returned to its historic appearance and not be used for meetings that require that it be rearranged. Boardmember McDonough moved to recommend that the town develop a policy in conjunction with the Heritage Conservancy Board regarding limiting the use of the Ladies Lounge to responsible parties and that it be returned to its historic appearance and not be used for functions that require that it be rearranged. Boardmember Valdez seconded and the motion passed unanimously.

HISTORIC MARKER SIGNS AND PLAQUES – Consideration of historic marker signs and plaques and National Register of Historic Places. Boardmember McDonough stated she would use information she had researched for the Verde Valley Railroad regarding the Historic District to write up the proposed plaque wording. The board agreed there would need to be a sign directing viewers to the plaque and that it should be more like the smelter plaque, which has withstood the weather, rather than the other town plaques, which are looking worn.

GOALS AND ACCOMPLISHMENTS – Consideration of 2004-2005 accomplishments and 2005-2006 goals. Boardmember McDonough and Administrative Assistant Hawken agreed they would compile the accomplishments and submit them to Town Clerk Driscoll. The board agreed on the following goals for 2005-2006:

1. Organize, inventory and catalog the archives in the new space.
2. Pursue restoring the Ladies Lounge and Reading Room to their original appearance and recommending policies to the town for their use.
3. Restore and install two light fixtures from the exterior of the Ladies Lounge.
4. Prepare and install a Historic District marker in the uptown park.
5. Continue the Heritage Dances.

6. Continue to submit articles and photographs to the local publications as the opportunities arise.
7. Continue to do research for the town and individuals as the requests are submitted.
8. Continue involvement with the Verde Valley Historical Society.
9. Submit photos to the Town Clerk to go on the website.

FUTURE AGENDA ITEMS –

1. Recommending historical education for the town crew.

ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 7:05 p.m.

APPROVED:

Drake Meinke, Vice-Chair

SUBMITTED:

Charlotte Hawken, Administrative Assistant